

Tully Free Library
Board of Trustees Meeting Minutes
Saturday, March 20, 2021

The meeting was called to order (via Zoom) at 9:04 am by President Peter Cardamone.

Present: Peter Cardamone, Annabeth Hayes, Ann Sedore, Cat Gerson. Annette Bizub, Natalie Brabant, Trice Quinlan, David Knapp

Absent: Beth Rosekrans, Dorothea Duell

The Agenda for the day was reviewed.

A motion to accept the agenda was unanimously approved (Ann motioned, Annette seconded).

Pete welcomed County Legislator David Knapp who outlined a number of topics the legislature is working on:

- Increased Covid testing in southern Onondaga County towns
- Help with sign-ups for vaccines downtown and at Shoppingtown Mall
- Stimulus package - \$90 million for Onondaga County, \$200,000 which Dave is working to allocate for Tully projects (he mentioned a new roof on the train station, resurfacing of the tennis courts, teaching aids for Tully FFA, and \$75,000 for upgrading the village sewer system).
- Dave also offered to try to help with TFL upgrades and expansion. He requested information on proposed plans within the next 60 days and will try to allocate county funds for the TFL.
- Past Knapp grant funds are being used for Hot Spots and can be used for Hoopla streaming service.
- \$15 million of the \$90 million stimulus package will be used to expand broadband in southern Onondaga County towns. The county will assist in installing fiber optics and possibly lease them to internet companies. He asked TFL to help with a survey to identify “digital dead spots.”
- Annabeth and Scott Kushner for LaFayette Library are co-chairs of the CNY Digital Inclusion Coalition whose goal is to provide training, help with devices.

Annabeth will create a report of TFL needs and wants for Dave. These will be based on the meetings with architectural firms she is establishing with trustees to review ideas for upgrading TFL facilities.

After Dave’s presentation the trustees reviewed the February meeting minutes.

A motion to accept the February 2021 meeting minutes was unanimously approved (Annette motioned, Cat seconded).

Treasurer's Report

- Annette transferred grant funds from the general fund to the FSA account.
- Designated funds were moved to Vanguard in January.
- TFL received \$105 in donations.
- Expenditures for materials are at 41%, a little less than budgeted.
- Hoopla costs will appear on the grants line.
- All appears to be in line.

We reviewed the list of Bills; Construction grant payments are shown in the list of bills.

A motion to accept the list of bills was unanimously approved (Ann motioned, Annette seconded).

A motion to accept the Treasurer's Report was unanimously approved (Trice motioned, Cat seconded).

Director's Report

- All is going well with Covid procedures in place.
- Numbers of visitors are up.
- Book quarantining has been reduced to four days.
- Most staff members have received at least their first vaccine.
- Annabeth has contacted Craig Clemons to consider estimates for work needed for the windows in need of repair and ideas for the porch bannister. She is waiting to hear back from him.

- Annabeth discussed preparation of the budget mailer.

A motion to approve the printing and mailing of the budget flyer was unanimously approved (Natalie motioned, Annette seconded).

- Hoopla will be available beginning in April.
- Annabeth will have disaster policy wording available at the next board meeting.
- Annabeth has joined an OCPL committee to revised their memorandum of understanding (MOU).

A motion to accept the Director's Report was unanimously approved (Ann motioned, Trice seconded).

Old Business

- Morgan Downes will represent the YAC as the moderator of the board of education meet-the-candidates event. Questions for candidates should be created; questions from previous years can also be used.
- The YAC book group is starting and it's hoped in person programs can begin soon.
- Annabeth plans to use the SU grant for outside programs if possible. This would take place in April, May and June and would involve small, family groups.
- Annabeth will send links to all budget road show meetings to the trustees.
- Each budget road show will be attended (in person or via Zoom) by a TFL board member; all board members are encouraged to attend.

New Business

- A library trustee training presentation for LTA by Jerry Nichols will be held on April 7 at 4:00 pm. Trustees are encouraged to register.
- There was discussion about reorganizing the adult book club; it might be led by Ilene Fuentes or perhaps Maddy Lombardo.
- April's board meeting should include discussion of a Memorial Day fund raiser and/or program and our TFL volunteer picnic which has traditionally been held in June.

The next board meeting will be held on Tuesday, April 20, at 5:30 pm.

A motion to adjourn was unanimously approved at 10:22 am (Trice motioned, Annette seconded).

Action Items

TFL will help David Knapp with a survey to identify areas lacking broadband internet coverage.

Annabeth will create a report for David Knapp about TFL facility needs/wants.

Annabeth will arrange for trustees to meet with architectural firms to review ideas for improving the facility.

Annabeth is obtaining repair estimates for windows and the porch bannister.

Board members are encouraged to attend budget road shows.

Annabeth will send updated information on budget road show meetings (including links) to all trustees, who are encouraged to attend.

Annabeth will complete wording for the disaster policy for review at the next board meeting.

Board members are encouraged to register for the Library Trustee Training presentation by Jerry Nichols.

Respectfully submitted,

Trice Quinlan, secretary